

 सत्यमेव जयते	आयुक्त का कार्यालय, केन्द्रीय जी.एस.टी. एवं केन्द्रीय उत्पाद शुल्क, गांधीनगर OFFICE OF THE COMMISSIONER CENTRAL G.S.T. & CENTRAL EXCISE, GANDHINAGAR सीमा-शुल्क भवन, आकाशवाणी के पास, नवरंगपुरा, अहमदाबाद-380009 CUSTOM HOUSE, NEAR ALL INDIA RADIO, NAVRANGPURA, AHMEDABAD-380009	 आज़ादी का अमृत महोत्सव
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दिनांक:-04-06-2024

Quotation Document

**APPOINTMENT OF ARCHITECT CUM PROJECT MANAGEMENT CONSULTANT FOR
VARIOUS WORKS OF INTERIOR DESIGN AND COST ESTIMATION FOR OFFICE PREMISES
HIRED AT 1ST FLOOR OF HUDCO BUILDING, NAVRANGPURA, AHMEDABAD**

Terms and Conditions of the Quotation**Instructions to the bidders**

1. The applicants must have educational qualification in B.Arch / M.Arch in Civil/construction/ Structural design from a recognized institute/ University and also have work experience of more than 5 years of handle major-works.
2. **The interested applicants may submit their quotation from 05.06.2024 to 07.06.2024 (15:00 PM).**
3. The application can be signed by the person/s on behalf of the firm having necessary authorization/ Power of Attorney to do so. Each page of the application shall be signed.
4. The Bid should be addressed to THE ADDITIONAL / JOINT COMMISSIONER (P&V), CENTRAL GST & CENTRAL EXCISE, GANDHINAGAR, COMMISSIONERATE, CUSTOM HOUSE, NAVRANGPURA, AHMEDABAD.
5. Envelop should be subscribed with words "Quotation for Appointment of Architect".
6. **The price quoted by the applicant should include the charges for :-**
 - i. **Preparation of sitting arrangement layout plan for 44 officers (5 cabins for DC/AC & Cubical Partition for remaining 39 officers) in 6142.37 Sq. ft. built up area.**
 - ii. **Cost estimation for central air conditioner inlet and outlet.**
 - iii. **All electrical and networking work like installation of LEDs, switch boards, power plugs, internet wiring, telephone connection for the below mentioned equipments-**

Sr. No.	Computers	Printers	AIO	Scanners	Xerox Machine
1	44	44	12	5	03

- iv. **Detail specification of requirement for the various Furniture/ Fixtures like**

storage for records and files, etc.

7. Drawing up detailed bid documents for all the interior /furnishing works, electrical work, LAN cable work, HVAC work, furniture's and fixtures complete with specifications, drawings, schedule of quantities and any other material necessary for completing work should be prepared by the applicant.
8. After visiting the site, preparing plans and may be explained in detail before senior officers of the CGST Gandhinagar Commissionerate and any doubt that may arise thereof may be clarified and changes, if any, suggested in the proposed design may be incorporated or deleted as found suitable, to meet the needs of this office, so as to enable this office to select the design.
9. The applicant has to prepare preliminary cost estimate with detailed specifications on the final approved design / layout.
10. Applications containing false and/or incomplete information are liable for rejection.
11. Compliance to the guidelines of Central Vigilance Commissioner (CVC) and other statutory authority (ies) will have to be ensured by the applicant.
12. The decision of Office of the Commissioner CGST & C.Ex. Gandhinagar in regard to selection of architect firm/ consultant will be final and binding on all bidders.
13. This office reserves the right to accept or reject any/all quotation in part or whole of any firms without assigning any reasons whatsoever.
14. The payment shall be made as per the availability of the fund under the relevant grant head.
15. The payment will be made upon submission of work completion certificate.
16. Before quoting the fees in Statement-II, the applicant shall visit and inspect the site and shall make his own assessment about the project.

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List of Documents to be submitted along-with application:-

- a. Income Tax Returns for last three Financial Years i.e 2020-21, 2021-22 and 2022-23 (in case of individual).
- b. PAN Number/GSTIN Number.
- c. Particulars of firms/ partners (Statement I)
- d. List of important projects executed by the firm during last five years.

Signature and Name of Bidder with Date-----

Name of the Firm -----

Seal -----

Statement- I

List of Important Projects executed by the applicant's / firm during last five years costing individual project of Rs.30.00 lakh and above for Civil Works and Rs. 10.00 lakh and above for Electricals/ AC/Interiors etc.

S.No.	Name of Project and location, contract details	Nature of Work involved in the contract (eg. Residential/ office etc. and other details	Name of the employer with full address, e-mail ID and Contact details (Enclosed work orders from the employer	Project Cost (Rs. Lakh)	Completed Project		Any other relevant information	Remarks, if any.
					Stipulated	Actual		
1								
2								
3								

Dated: _____

Signature and Name of Bidder with Date-----

Name of the Firm -----

Seal -----

Statement-II

Financial Bid

Sr.No.	Description	Professional Fee to be quoted by the bidder
1.	1. Submission of the layout plan for accommodating around 44 officers of various grades; 2. Providing the Details of networking/ Electrical/ Materials/ Furniture/ Fixtures etc required to be procured for the said work. 3. Submission of satisfactory work completion certificate after the	

	completion of the work by the vendor. 4. Any other works as per requirement.	

Dated: _____

Signature and Name of Bidder with Date-----

Name of the Firm -----

Seal -----

Yogendra S Rawat, AC-IV-(YMR)-CGST-GNR, DC/AC-IV-O/o Commissioner-
CGST-Gandhinagar
Assistant Commissioner (Admin)
Central GST & C.Ex. Gandhinagar

F.No. I/(22)/174/2024-ADMN

Copy forwarded for information and necessary action to:

1. The Superintendent (System), Central GST & C.Ex. Gandhinagar Commissionerate, at Ahmedabad for uploading the Quotation Notice on Zonal website.
2. Notice Board, Central GST & C.Ex. Ahmedabad South/ Ahmedabad North/Audit Ahmedabad/ Appeals Ahmedabad/ Customs Ahmedabad/Gandhinagar Commissionerate, Ahmedabad.